



WISCONSIN

DEPARTMENT OF WORKFORCE DEVELOPMENT

Division of Workforce Solutions

Bureau of Workforce Programs

**TO: Economic Support Supervisors
Economic Support Lead Workers
Training Staff
Child Care Coordinators
W-2 Agencies**

**FROM: Stephen M. Dow
Policy Analysis and Program Implementation Unit
Work Programs Section**

BWP OPERATIONS MEMO

No.: 01-59

File: 1250.13

Date: 09/18/2001

Non W-2 [X] W-2 [X] CC []

PRIORITY: High

SUBJECT: ACTIVITY CODE ADDITION

CROSS REFERENCE: All work program activity codes need to be used in conjunction with the policy for the programs:

- W-2 Policy Manual
- FSET Policy Manual
- Operations Memo 01-50

EFFECTIVE DATE: Cares Production: September 8, 2001
Agency Actions: October 31, 2001 (See "Action Needed")

PURPOSE

This memo describes a new activity code that has been added to CARES screen WPCS.

BACKGROUND

DWD established a list of activity codes for the CARES System to indicate the type of activities participants take part in to advance to unsubsidized employment. As the programs mature, the codes also need to expand to fit the changing needs of the services and the participants. An earlier Operations Memo (01-50) was released with several new assessment codes. It has since been determined there is a need to develop an additional code that covers medical assessments by physicians for determinations regarding physical limitations.

ACTION NEEDED

Place all participants currently placed in Physical Rehabilitation (PR) due to lack of proper coding availability in the appropriate component according to the new definition and available activity code.

Please complete these case changes in CARES by **October 31, 2001**. Regional Office personnel will be overseeing the completion of all required CARES changes. Please talk with your Area Administrator for assistance.

DEFINITION OF COMPONENT

AL PHYSICIAN'S ASSESSMENT

Report this activity when participants are involved in a physician's assessment to determine the participant's physical limitations due to medical conditions.

Valid for: W-2, FSET